

Longfield Road
Darlington
DL3 0HT
T: 01325 380815 / 380816

E: enquiries@longfield.swiftacademies.org.uk
W: www.longfield.swiftacademies.org.uk

Chief Executive: Mr D Judson, BEd, NPQH
Head of School: Mr N Lindsay, BA (Hons), NPQH

29 March 2021

Dear Parent / Carer,

Welcome to Longfield

Thank you for choosing Longfield Academy for your child's secondary education. We look forward to welcoming you into our community and working together to ensure the best possible outcomes for your child.

Within this Induction Pack you will find information to support you in preparing your child for their transition to Longfield. This includes a '**New Starter – Return to School**' pack. This document must be completed, signed and returned to Miss Metcalfe, KS2-3 Transition Coordinator, no later than **Friday 9th April 2021**.

Miss Metcalfe will be visiting all primary schools over the coming months to meet with your child, their Year 6 Teachers and key staff.

The purpose of the visit is to gather information to ensure we meet your child's academic and welfare needs. This will enable us to plan effectively for the coming year. However, if you feel an additional visit or meeting is required to discuss your child's transition, please contact Miss Metcalfe via main reception on 01325 380815 or email transition@longfield.swiftacademies.org.uk

Following recent announcements, we are very hopeful that we will be able to welcome pupils into school for their two 'Transition Days'. We also hope our annual 'New Year 7 Induction Evening' will take place within school. In the event these cannot take place within school, alternative arrangements will be made to ensure you and your child are fully prepared to join us in September. You will receive a letter with more information on this as we approach these dates.

The most effective way to access the most up-to-date Year 6 Transition information is to follow us via our Social Media accounts on Instagram (LongfieldTransition), Facebook (We Are Longfield) and Twitter (@WeAreLongfield) or visit the Year 6 Transition area of the school website.

From 12th April, the 'Y6 Transition' page on our school website will be updated with key information for you and your child in preparation for September, along with a fun and interactive 'Virtual Classroom' in each subject area. This will introduce you and your child to our curriculum, key staff and provide a tour of each department.

In order to help you plan for the new school year, we would like to provide you with some **proposed** key dates below:

- **Friday 9th April 2021** – New Starter Pack to be returned to school no later than this date
- **Monday 12th April 2021** – New 'Year 6 Transition' area on the school website launch
- **Thursday 24th June 2021, 5.00pm to 6.30pm** – New Year 7 Induction Evening with Pop-up Uniform Shop and Biometrics scanning
- **Monday 5th and Tuesday 6th July 2021, 8.50am to 3.20pm** – Year 6/7 Transition Days
- **Monday 5th and Tuesday 6th July 2021, 3.30pm to 5.00pm** – Pop-up Uniform Shop
- **Thursday 2nd September 2021, 8.50am to 3.20pm** – First day of term
- **Thursday 9th September 2021, 5.00pm to 5.30pm** – Year 7 Welcome Evening
- **Monday 6th September 2021** – Year 7 Photograph Day
- **Friday 24th September 2021, 9.15am – 10.45am** – Year 7 and 8, Macmillan World's Biggest Coffee Morning – a community engagement event to raise funds for Macmillan Cancer Research

On behalf of Elizabeth Embroidery, our school uniform providers, we would like to inform you that from 11th March 2020 to 31st May 2020, Elizabeth Embroidery are offering an 'Early Bird' discount. If you place an order within the above dates, you will receive £5.00 off any order over £60.00 and £12.00 off any order over £120.00.

To help spread the cost of buying uniform, Elizabeth Embroidery are also offering a 'Saving Scheme'. For more information regarding this or any other Elizabeth Embroidery offer, please contact them directly on the number below.

If your child is eligible for Free School Meals, you are entitled to financial support when purchasing their school uniform. You could receive up to 50% off the cost of school uniform up to the value of £50. To claim your discount, please contact Elizabeth's Embroidery advising them that your child receives Free School Meals.

For uniform enquiries and sales, please contact Elizabeth's Embroidery on

T: (01642) 674973 or visit their on-line shop at:

www.elizabethsembroidery.co.uk

password: **longfieldee**

We look forward to beginning our partnership with you and welcoming you at our Induction Evening on Thursday 24th June 2021 – 5:00pm to 6:30pm.

Yours sincerely,



Mr N Lindsay

Head of School