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**Chief Executive:** Mr D Judson, BEd, NPQH  
**Head of School:** Mrs A Sweeten, BA (Hons), MA, NPQH  
**Deputy Headteacher:** Mr S Rawle, BA (Hons), MA

16<sup>th</sup> December 2022

Dear Parent / Carer,

Thank you for your continued support throughout the issues we are experiencing with our IT systems, and can I assure you that your child's Quality of Education has not been impacted on because of this.

## Parent Pay

Due to our IT issues the cashless catering systems are not syncing with parent mail. Therefore the balance you and your child will see may not reflect the current spend and you will be unable to check the purchase history. The amount your child is spending is still being logged offline. When the system is operational after Christmas, the balance will update. Please be aware that you may then get a minus balance which will reflect your child's spend from the 12<sup>th</sup> December 2022. Please ensure your child knows that what they are spending is still being recorded and encourage them to not purchase unnecessary items.

## Christmas Dinner Monday 19<sup>th</sup> December 2022

I can confirm that Christmas dinner will be free to all pupils on Monday 19<sup>th</sup> December 2022. Tills will not be operational over lunch time to ensure that all children get through on time. Therefore, no other food or drinks will be served over the lunch time period. Break time snacks and sandwiches will be available to purchase at break time only. Pupils can still choose to bring a packed lunch if they wish to.

Children will also be allowed to wear a Christmas jumper over their school uniform on Monday 19<sup>th</sup> December 2022. This will be the only change to our expectations on uniform. Trainer, leggings etc will not be acceptable.

## Standards and Expectations

We have noticed an increase in jewellery over the term. Please ensure your child leaves all jewellery at home, piercings of any kind are not allowed. Any jewellery will be confiscated and returned at the end of the day however, we will not take responsibility for lost items.



### **Wednesday 21<sup>st</sup> December 2022 (End of Term)**

This is the last day of term, and we will be teaching the full curriculum throughout the day. Please ensure your child attends and arrives to school on time. Please also be aware that the school crossing patrols near Harrogate Hill will not be present on Wednesday 21<sup>st</sup> December 2022.

**A reminder that we return Wednesday 4<sup>th</sup> January 2023 08.30 gates open for a 08.45 start.**

### **Senior Citizen Festive Afternoon Tea – Tuesday 20<sup>th</sup> December 2022**

We're still making plans for an exciting afternoon with local residents for our Senior Citizen Festive Afternoon Tea and looking forward to welcoming visitors. Please note, this event is full – only people that registered for the event have a place. If you registered family members or know anyone that registered, please ensure they know the event is going ahead as we've been unable to issue confirmation. Please also make them aware that we cannot allow entry into the school until 1:25pm for this event.

### **End of term Progress Reports**

The IT situation has also impacted on our ability to issue end of term progress reports in December. We will issue these as soon as we can in January, however, they will not be available for parents' evenings

### **Year 8 Parents Evening –Thursday 5<sup>th</sup> January 2023 4.00pm to 6.30pm**

We will not postpone this again. Although you will not have a report, staff will be able to discuss your child's progress on the evening. We do not operate an appointment system.

### **Flu Immunisations Y7-9 – Friday 6<sup>th</sup> January 2023**

If you have not done so already, please complete the online consent form which can be found on the scrolling banners on the home page of the website.

Please do not hesitate to telephone ring the school's reception on 01325 380815 if you require further information or support.

Wishing you all a restful and happy Christmas.

Your sincerely

A Sweeten  
Headteacher

