



Longfield Academy
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Chief Executive: Mr D Judson, BEd, NPQH
Head of School: Mrs A Sweeten, BA (Hons), MA, NPQH
Deputy Headteacher: Mr S Rawle, BA (Hons), MA

17 January 2023

Dear Parent / Carer,

Re: Year 9 Options & Parents' Evening – Thursday 26th January

As per previous correspondence, the Year 9 Options Evening will take place in conjunction with Parents' Evening on Thursday 26th January 2023, 4.00pm – 7.00pm.

Please arrive at the academy between 4:00pm and 5:00pm in preparation for a presentation in the main hall. Prior to and following the presentation, you will be able to speak to subject teachers about your child's progress and suitability for courses to study.

We strongly advise that your child accompanies you to this event, so they have the relevant information in order for them to make an informed decision about their option choices. If your child cannot attend, please make sure they give you a list of their teachers so that you're able to plan who you need to speak to on the evening.

From Friday 20th January 2023, a series of subject presentations and an options brochure detailing each course will be made available on the school website accessed via the homepage or by using the *Students > Options 2023* tab <https://longfield.swiftacademies.org.uk>

We have video information of all the option subjects, set up in several maths classrooms and available for you to drop into throughout the evening. This will enable you to get a flavour of what each course has to offer and will support your conversation with the class teachers about the suitability of courses for your child.

The format of the evening is as follows;

Please arrive at the academy between 4:00pm and 5:00pm ready for the presentation in the main hall at 5:00pm	
4:00-5:00	An opportunity to watch recorded video presentations and/or speak to staff about your child's progress
5:00-5:30	A presentation in the main hall, for all parents / carers and pupils, outlining the options process and how to complete the Options Form
5:30-6:30	An opportunity to watch recorded video presentations and/or speak to staff about your child's progress
6:30-7:00	An opportunity to watch recorded video presentations and speak to Senior Leaders regarding any options queries

On the evening there will be representatives from post-16 training and education providers available to discuss course entry requirements.



Options Form and Choices

The deadline for submission of the Options Form is **Friday 3rd February 2023**. Options forms should be handed in to your child's Form Tutor or Year Leader. However, they can also be completed and handed in on the evening at reception. After this time, pupils will be provisionally mapped into classes. Pupils will then take part in interviews to ensure that they have made the best choices. Any changes made at this time will be discussed with parents / carers.

It is important to take the time to fully understand the courses offered. Once selected, it can become difficult for options to change as class sizes will be determined based on initial pupil choices. Please also be aware, subjects that do not receive selection from 12 or more pupils may not take place.

Other Information

If you have any further questions regarding the evening or the options process or are unable to make the options evening and would like to meet to discuss options further, please contact me via main reception on 01325 380 815 or by email kthompson@longfield.swiftacademies.org.uk

Yours faithfully,

A handwritten signature in dark ink, consisting of several loops and a long horizontal stroke at the end, representing the signature of Mr K Thompson.

Mr K Thompson
Assistant Headteacher