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Chief Executive: Mr D Judson, BEd, NPQH  
Head of School: Mrs A Sweeten, BA (Hons), MA, NPQH  
Deputy Headteacher: Mr S Rawle, BA (Hons), MA

21 April 2023

Dear Parent / Carer,

## Re: Temporary Changes to School Timetable – (0120-22KTH)

I am writing to inform you of the upcoming temporary changes to the whole school timetable due to the May Day bank holiday and the additional bank holiday for King Charles III's Coronation. We've made a slight change to all pupil timetables for weeks commencing Monday 1<sup>st</sup> May and Monday 8<sup>th</sup> May 2023. This is to facilitate lessons for Year 11 pupils who would otherwise miss important curriculum time related to coursework subjects.

Please see the tables below:

Week Commencing 1 <sup>st</sup> May 2023	
Monday 1 <sup>st</sup> May	Bank Holiday
Tuesday 2 <sup>nd</sup> May	Lessons as normal
Wednesday 3 <sup>rd</sup> May	Lessons as normal
Thursday 4 <sup>th</sup> May	Pack / Plan for Monday's lessons <i>Monday's lessons will take place in school on this day</i>
Friday 5 <sup>th</sup> May	Lessons as normal

Week Commencing 8 <sup>th</sup> May 2023	
Monday 8 <sup>th</sup> May	Bank Holiday
Tuesday 9 <sup>th</sup> May	Lessons as normal
Wednesday 10 <sup>th</sup> May	Pack / Plan for Monday's lessons <i>Monday's lessons will take place in school on this day</i>
Thursday 11 <sup>th</sup> May	Lessons as normal
Friday 12 <sup>th</sup> May	Lessons as normal

Should you have any queries regarding the changes, please contact me via main reception on Tel: 01325 380815 or by emailing [enquiries@longfield.swiftacademies.org.uk](mailto:enquiries@longfield.swiftacademies.org.uk)

Yours faithfully,

Mr K Thompson  
Assistant Headteacher

