



Longfield Academy
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Chief Executive: Mr D Judson, BEd, NPQH
Head of School: Mrs A Sweeten, BA (Hons), MA, NPQH
Deputy Headteacher: Mr S Rawle, BA (Hons), MA

3rd April 2023

Dear Parent / Carer,

I hope you are all safe and well.

We have received the first secondary school allocations list from the local authority, and I wanted to say thank you for choosing Longfield Academy for your child's educational future.

I wanted to write to introduce myself and to say how much I am looking forward to welcoming your child to the Longfield Academy family. As a parent, I know how important it is to be reassured that you have made the right choice for your child.

I started at Longfield Academy after the Easter break in April 2022. Since then, we have implemented many strategies and systems to ensure all children feel safe and supported. Your child will have the advantage of being on their own designated Year 7 break and lunchtime period throughout Year 7, and the Choices Policy, together with the Behaviour Policy, ensures all children can learn in an environment free from low level disruption.

The transition page on our website is in the process of being updated for our new Year 7 pupils and their families. However, last year's information is available to view which will give you an idea of the process and what we will be offering. There are links and activities on the website to engage your child in starting to feel part of our community. They can be found at:

<https://longfield.swiftacademies.org.uk/welcometolongfield/#>

In addition to this, I have included a letter for you to hand to your child to say a personal hello and welcome. We all appreciate that this can be an anxious time and we are doing all we can to mitigate against any worries or concerns.

My letter to your child invites them to write to me to introduce themselves and tell me a little bit about how they are feeling and anything they would like to let me know. They can include information about their hobbies, favourite book or sport for example. Their response can be emailed directly to a specific email that I have created so I can be sure not to miss hearing from them.

As parents, we also appreciate that you may have your own questions and concerns. Please email the transition team on transition@longfield.swiftacademies.org.uk who will deal with any practicalities such as transport, special educational need requirements, and general enquiries.



Please also ensure you have accepted your place via Darlington Borough Council. Should you need to do this, or to speak with the Admissions Team, please contact T: 01325 40633 schools.admissions@darlington.gov.uk

We are available to speak to directly between 8:30am and 4:00pm Monday to Friday. Please contact Mrs Phillipa Rutter at prutter@longfiled.swiftacademies.org.uk if you wish to meet with me or any of the staff.

We place a huge importance on communication, and I hope this is the start of a strong partnership between home and school and the first of many positive correspondences that will continue throughout the preceding five years of your child's education with us.

I look forward to seeing you all soon during our transition evening. I will write again in the coming weeks with further information regarding the transition induction evening, school uniform, your child's application form and key dates for your diary over the next few months.

In the meantime, enjoy the Easter break and the last few months of your child's time at primary school.

Kind regards,

A handwritten signature in grey ink that reads "A Sweeten". The signature is written in a cursive, flowing style.

Mrs Angela Sweeten

Headteacher